Prevention Above All Discoveries Grant Award Process

1. In response to our request for applications (RFA), providers will submit a letter (limited to 3 pages) of intent providing the following information:
   - The patient safety event that the study will address
   - Whether the applicant is proposing a pilot study ($25,000 limit) or empiric study ($100,000 limit).
   - The proposed patient safety solution
   - The objective of the study
   - The proposed approach to the study (enough detail to understand how the patient safety solution will be implemented and how the investigator plans to measure the impact of the intervention).
   - Expected output of the study
   - Plan for submission for institutional review board (IRB) approval of the proposed study or documentation to show that the study is exempt from IRB Federal requirements.

2. In addition, the applicant should submit the following with the letter (not included in the 3 page limit):
   - a. Brief biography about the individuals involved (limited to one page each), that includes any experience about the area of study focus.
   - b. Budget estimate (limited to one page), including the major expenditure categories.

3. Only one application from a healthcare provider will be considered (institutions cannot submit more than one application).

4. The review committee will review all LOI’s received after the June 30, 2013 deadline. Acceptable letters will be assigned to the most appropriate research mentor, who will contact the applicant and work with him/her to develop the letter into a full proposal of 5-7 pages in length, including a complete budget. Proposal and budget guidelines will be sent after approval of letter of intent. Most of the projects that are chosen for full proposal submission will be funded; however, this process may involve a subsequent resubmission of a revised proposal so that the funded research plan is clear.

5. Pilot grants will generally be up to six months in duration with a budget of no more than $25,000. Empirical studies can be up to $100,000 and last up to a year in duration. Pilot study grantees can go on to submit an empirical study grant at the successful conclusion of the pilot project, or applicants can apply for a full empirical study grant based on their initial letter of intent if they have an existing practice with some evidence base that they wish to evaluate.

6. The final report for a pilot grant study should be a brief paper written for a Medline publication (Healthy Skin, The OR Connection or Infection Prevention Now) whether or not the grant is successful. The final report for an empirical study is a paper to be submitted for publication in a peer-reviewed journal.