

> LET'S GET STARTED...

A CHECKLIST TO MAKE SURE YOU HAVE ALL THE COMPONENTS IN PLACE FOR F315.

Completed Date/Initials	Do we have...	Comments
	CMS F315 on file	
	Staff education on CMS F315 completed	
	A comprehensive incontinence program	
	Policy for catheter use	
	Voiding diary form	
	Assessment form for determining type of incontinence	
	A method/documentation to determine which residents are candidates for bowel and bladder programs	
	Assigned responsibility for incontinence products on each unit	
	Ability to track responsibility for incontinence products	
	Procedure for catheter care	
	Procedure for perineal care	
	Procedure for hand washing	
	Procedure for bladder rehabilitation/bladder retraining	
	Procedure for habit training/scheduled voiding	
	Procedure for prompted voiding	
	Procedure for Kegel/pelvic floor rehabilitation	
	Incontinence assessment part of the admission process	
	System in place to distribute and track incontinence products, keeping in mind residents' privacy	
	Documentation of education regarding types of incontinence	
	Documentation of education regarding incontinence treatments	
	Documentation of education regarding perineal and skin care	
	Documentation of education regarding sizing absorbent products	
	Documentation of education regarding absorbent product selection	
	Procedure in place to educate new staff	
	Procedure in place for annual review of current practices/protocols	
	Documentation of staff education	
	Decision tree in place for incontinence treatment plan	
	Decision tree in place for absorbent products	
	Decision tree in place for perineal skin care products	
	Decision tree in place for incontinence behavior programs	
	Manufacturer's recommendations on file	
	Medical director's sign-off	